



EPP ADMISSION REQUIREMENTS

Shelby County Schools
Office of Licensure
Updated 11.3.16

OVERVIEW

SCS cannot extend contracts to teachers who don't hold a license. Since, university Education Preparation Programs (EPPs) are the only entities in Tennessee that can apply for the Job-Embedded Practitioner License, SCS has partnered with the EPPs included in this presentation.

If you demonstrate content mastery in the subject you wish to teach (see slide 4 for details), meet the university's admission requirements, and an SCS principal has confirmed they would like to hire you if you receive a license, these EPPs have agreed to admit you and apply for your Practitioner license.

Before SCS may extend a contract and set your start date as a teacher, we need confirmation that one of our partner EPPs will apply for your Job-Embedded Practitioner teaching license.

The following slides outline the process and each partner EPP's admission requirements.

JOB-EMBEDDED PRACTITIONER LICENSE OVERVIEW

Before you may interview with SCS principals you must:

- Demonstrate content mastery of the subject you wish to teach (see the next slide for content mastery details).
- Be willing to enroll in an Education Preparation Program (EPP) that has partnered with SCS if offered a teaching position.

If an SCS principal wants to offer you a teaching position:

- An SCS Licensure team member will contact you to learn which EPP you will enroll with. SCS will send proof we will hire you to your EPP (employment is contingent on an EPP confirming it will apply for your license).
- You should complete enrollment requirements outlined by the EPP you choose.

Once you complete EPP enrollment requirements:

- Your EPP will send confirmation that it will apply for your teaching license to SCS Licensure. Once SCS receives this, an SCS Staffing team member will contact you to offer you the position and schedule a time for you to attend HR New Hire Orientation (fingerprinting, benefits overview, etc.).

HOW DO I DEMONSTRATE CONTENT MASTERY?

You must meet ONE of the following requirements:

- Hold a major in the subject
- Have passed the required Tennessee Praxis II exam for the subject you wish to teach in the past 5 years. Tennessee's required subject exams may be found under Test Required for Specific Licensure Areas on this website:
<https://www.ets.org/praxis/tn/requirements/>

READ THIS SLIDE — IT'S IMPORTANT!

The following EPPs require that you pass the Praxis II in your subject area before they'll apply for your license:

- Belhaven University
- Christian Brothers University
- Delta State University
- Freed-Hardeman University
- Harding University
- Union University
- University of Tennessee – Martin

The following EPPs will apply for your license if you haven't passed the Praxis II yet as long as you hold a major in the subject you're teaching:

- Grand Canyon University
- LeMoyne Owen College
- Memphis College of Art
- Relay
- TeacherReady
- University of Memphis
- University of Phoenix

BELHAVEN UNIVERSITY

Admission Deadline-None

Admissions Requirements:

- Minimum GPA undergraduate and post graduate 2.75. GPA's lower than 2.75 reviewed by committee.
- Belhaven will not apply for your Practitioner license until you've passed 1) the Praxis content area exam and 2) the Praxis CORE exam and 3) taken 2 required courses
- Belhaven will allow you to take the 2 required courses mentioned above without having passed the Praxis tests but will not apply for your license until you meet with 3 requirements outlined above.

Belhaven offers 2 license options:

1. License Only – Belhaven will apply for your license once you've taken the 2 courses and passed the required Praxis tests listed above (Note: an additional exam is required for the Grades 4-6 license)
2. Master of Arts in Teaching – Meet the license only requirements and take 7 additional classes

Contact: Dr. Cynthia W. Wilkins

cwilkins@Belhaven.edu; 601-968-8961

Course type:

Online, hybrid, and classroom

Admission Advisors:

Last name begins with A-J: Natalie Pipkin,
npipkin@Belhaven.edu

Last name begins with K-Z: Tammy Green,
tjgreen@Belhaven.edu

CHRISTIAN BROTHERS UNIVERSITY

Admission Deadline

- January session: Nov. 15
- June session: April 15
- August session: July 15

Minimum GPA: 2.75

Admission Requirements

- Praxis II exam(s)
- Background check
- 2 letters of recommendation
- Praxis I CORE, 3 essays
- Official transcripts from all institutions attended

Contact:

Dr. Samantha Alperin,
salperin@cbu.edu

Course type:

Online, hybrid, and some classroom only

DELTA STATE UNIVERSITY

Admission Deadline

Applications will be accepted February 1 through April 30 (must include passing Praxis scores).

Admission Requirements

- Bachelor's degree from a regionally/nationally accredited institution with a 3.0 GPA
- Passing score on both the Core Academic Skills for Educators (CASE) examination and the appropriate Praxis II. Elementary education majors also need to pass the foundations of reading exam, to be recommended for licensure.

Contact:

Dr. Tom Brady

662-846-4370

tbrady@deltastate.edu

Course type:

Online

FREED-HARDEMAN UNIVERSITY

Admission Deadline: No deadline

Minimum GPA: 3.0

Requirements:

- MAT, GRE, or Praxis Content Area scores
- Personal essay
- Interview with program director
- Background check
- Official transcripts from all institutions attended

Note: Candidates can be conditionally accepted with a GPA as low as 2.5 but must maintain all A's and B's for the first semester.

Contact:

Dr. Gene Reeves

731-989-6077

greeves@fhu.edu

Course type:

Traditional, online, and web-conference

GRAND CANYON UNIVERSITY

Admission Deadline: No deadline

Minimum GPA: Undergraduate-2.8
Masters- 3.0

Requirements: Master and Bachelor students must take an introduction class. Bachelor students also have to take a Christian Worldview class.

Notes: Candidates can be conditionally accepted with a lower GPA and are given 3 classes to raise the GPA to where it needs to be.

Contact:

Ali Taylor

602-513-4259

ali.taylor@gcu.edu

Course type:

Online and classroom

HARDING UNIVERSITY

Admission Deadline: No deadline

Minimum GPA: 2.75, or 3.0 in last 60
hours

Requirements:

- Praxis II is required during first semester
- \$40 application fee
- 3 letters recommendation
- Immunization record showing MMR
- Official transcripts from all institutions attended

Contact:

Katherine Freese

901-432-7726

kfreese@harding.edu

Course type:

Online and classroom

LEMOYNE OWEN COLLEGE

Admission Deadline:

- August session: Second week of semester
- January session: Second week of semester

Minimum GPA: 2.75

Requirements:

- Pass all parts of Praxis CORE
- Complete COSI 118, ENGL 111/112, MATH 110/111 with a grade of "C" or better
- Complete EDUC 202
- Portfolio Development with a grade of "C" or better
- Complete the required Departmental Interview with a mean score of 2.75 or higher

Contact:

Dr. Ralph Calhoun

901-435-1276

Course type:

Classroom

MEMPHIS COLLEGE OF ART

This EPP is specific to candidates teaching Visual Arts.

Admission Deadline: No deadline

Minimum GPA: 3.0

Candidates can be conditionally accepted with a GPA as low as 2.75 under special circumstances

Requirements:

- MAT, GRE, or Praxis Content Area scores
- Application fee
- Interview
- Portfolio of personal artwork (15-20 images minimum)
- Resume
- 2 letters of recommendation
- Artist or teaching statement
- Official transcripts from all institutions attended

Contact:

Dr. Shannon Elliot

901-272-5191

selliot@mca.edu

Course type:

RELAY

Admission Deadline: Posted on the website listed under Admission Requirements

Minimum GPA: 3.0 (applicants with a GPA lower than 3.0 but at least 2.75 may be considered for admission by submitting an additional letter of recommendation that explains their qualifications for admission to Relay)

Admission Requirements:

<http://www.relay.edu/programs/memphis-mat/admissions>

Contact:

Relay Memphis

901-346-3346

memphis@relay.edu

Course type: classroom

TEACHERREADY

Admission Deadline: No deadline

Minimum GPA: 2.5

Admission Requirements:

- Bachelor's degree from an accredited college or university.
- Complete application online at <https://www.teacherready.org/>

TeacherReady is based out of Florida. For some subjects (foreign languages, art, music, speech and hearing impaired), you are required to take an in-person test in Florida before you're admitted.

Contact:

Tatiana Keith

850-439-5848

Tatiana.Keith@studereducation.com

Course type:

Online (with exception of in-person test component for certain subjects)

UNION UNIVERSITY

Admission Deadline:

- Fall session- August 1
- Winter session- December 5
- Summer session- April 15

Minimum GPA: 3.0

Candidates can be conditionally accepted with a final GPA under 3.0, but must have a 3.0 on first 9 graduate hours.

Requirements:

- Praxis II is required prior to admittance
- Writing sample
- 2 reference forms
- 3 dispositional evaluations completed by self and 2 faculty in first semester
- completion of first submission of portfolio
- Background check and fingerprinting

Contact:

Terri Richmond, trichmon@uu.edu

901-312-1918

Christy Wyatt, cwyatt@uu.edu

731-661-5523

Course type:

Hybrid with the majority being classroom

UNIVERSITY OF MEMPHIS

Admission Deadline:

- Spring semester-December 1
- Summer semester-April 1
- Fall semester- July 1st

Admission Requirements:

- Minimum GPA: 3.00.
 - Note: Candidates may appeal admittance decision with an overall GPA between 2.75-3.00. Must pass the CORE writing and Praxis II prior to filing an appeal.
- Core Academics Skills- **Writing section only**
- Praxis II is required for admittance to the University of Memphis-Master of Arts in Teaching Program and to TEP (College of Education) but is not required for non-degree seeking students

Contact:

LaRuth Lofties, MAT Advisor
llofties@memphis.edu

Ms. Mary L. Lanier, Academic Service Coordinator II (State Certification Officer) mlanier@memphis.edu

UNIVERSITY OF PHOENIX

Admission Deadline: No deadline

Minimum GPA: 2.5

If undergraduate GPA is 2.0-2.49, you will be admitted on a provisional status for 4 courses and need to earn a 3.0 or higher in those 4 courses to have the rest of your coursework scheduled.

Admission Requirements: Provide high school diploma and bachelor's degree transcript.

Contact

Nicole Lairson

602.713.8332

Nicole.Lairson@phoenix.edu

UNIVERSITY OF TENNESSEE- MARTIN

Admission Requirements:

- Minimum GPA: 2.75 cumulative or 3.0 for last 30 credit hours taken
- Criminal background check
- Teacher education interview
- Passing Praxis II exam score
- 22 or better on the ACT or passing score on the CORE Academic Skills Test

Note: Enrolling in the Master of Arts in Teaching graduate program requires the passage of the GRE. However, to enroll as a non-degree seeking student the GRE is not required.

Contact:

Jenny Hahn

731-881-7126

jhahn@utm.edu

Course type: Online and classroom